

**Breakfast & After School Club**  
**Booking form - Autumn term 1<sup>st</sup> half**

Childs Name	Class
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W/C 4 <sup>th</sup> Sep	Mon	Tue	Wed	Thur	Fri
7:30am - 8:35am	x	x			
Breakfast £1	x	x			
3pm - 4pm	x	x			
4pm - 5pm	x	x			

W/C 11 <sup>th</sup> Sep	Mon	Tue	Wed	Thur	Fri
7:30am - 8:35am					
Breakfast £1					
3pm - 4pm					
4pm - 5pm					

W/C 18 <sup>th</sup> Sep	Mon	Tue	Wed	Thur	Fri
7:30am - 8:35am					
Breakfast £1					
3pm - 4pm					
4pm - 5pm					

W/C 25 <sup>th</sup> Sep	Mon	Tue	Wed	Thur	Fri
7:30am - 8:35am					
Breakfast £1					
3pm - 4pm					
4pm - 5pm					

W/C 2 <sup>nd</sup> Oct	Mon	Tue	Wed	Thur	Fri
7:30am - 8:35am					
Breakfast £1					
3pm - 4pm					
4pm - 5pm					

W/C 9 <sup>th</sup> Oct	Mon	Tue	Wed	Thur	Fri
7:30am - 8:35am					
Breakfast £1					
3pm - 4pm					
4pm - 5pm					

W/C 16 <sup>th</sup> Oct	Mon	Tue	Wed	Thur	Fri
7:30am - 8:35am					
Breakfast £1					
3pm - 4pm					
4pm - 5pm					

Afterschool Club  
 3pm - 5pm  
 £4 an hour

Breakfast Club  
 7:30am - 8:35am  
 £1 for breakfast  
 £4 an hour

Sessions.....x	£4 =	
Breakfast..... x	£1 =	
Total Due	=	

Confirmation of reading club rules overleaf - signature

# **Portesham Play Club & After School Activities Agreement and Club Rules 2017 / 2018**

## **General Information**

The Headteacher and governors are committed to providing out of school activities for the children of Portesham Primary School.

Any profits made from the Portesham Breakfast & Play Club, after costs, will be directed back into the Breakfast & Play Club for the benefit of the children. Surplus funds will be used to support activities after school.

After School Clubs will continue to operate alongside Portesham Play Club.

Portesham Breakfast & Play Club sessions are led by Miss Heidi Covil-Crawford. Activities will be structured with children's input. Your child will also have the opportunity to select activities of their choice.

If booked your child will be given breakfast. Your child will be provided with a snack and drink at the beginning of Play Club.

Normal end of school arrangements apply and we must be notified if your child is being picked up by an alternative adult from Play Club.

## **Fee Structure and Booking Arrangements**

Fees chargeable per hour morning and afternoon £4 and a £1 charge for breakfast.

Those wishing to book regularly with half a terms notice will receive a 10% discount.

We can not issue cash refunds for any sickness, absence or change of requirements, credit vouchers will be issued if ample notice is given.

Amendments to collection arrangements or sessions booked should be made known as soon as possible, by telephoning the office.

## **Behaviour and Conduct**

Breakfast & Play Club is run by school staff on the school site and is an extension of the school day. School policies and expectations will apply.

Breaches of the Bullying and Positive Behaviour Policy will be dealt with as outlined in the policy and entitlement to attend Breakfast & Play Club may be withdrawn.

## **Emergency Contact Details**

It is essential that we have accurate emergency contact details.

When completing and signing this agreement please ensure that you have informed the office of any additional contact names and numbers that may be relevant for the before and after school period.

The Portesham Breakfast & Play Club Agreement and costs are to be reviewed annually.